

Consent Form

How we record and use your photos, audio, video and stories



About Burnie Works

Burnie Works is an organisation that contributes to positive change in areas of education, employment, justice, children, young people and families and community wellbeing. Our work is place based - which means it occurs because of issues and opportunities identified in the Pataway / Burnie community.

About today *(Burnie works event or project lead to complete this section)*






Event / Project Name:

Event / Project Contact Person & Number:

Event / Project Date/s:

Why we are seeking your consent today:

I understand that my photo, audio, video, and story is my own and hereby grant permission for Burnie Works to: (Tick all that apply)

	<input type="checkbox"/> Take pictures of me		<input type="checkbox"/> Video record me
	<input type="checkbox"/> Record my voice		<input type="checkbox"/> Collect knowledge and stories that I offer
	<input type="checkbox"/> Interview me		

It may be edited and shared both now and in the future with Burnie Works' audiences on its website, in videos, in reports and on other public online spaces (email, social media sites, newsletters, etc.).

I consent under the condition that the following requirements are met:

	<i>Tick one below</i>		<i>Tick one below</i>		<i>Tick one below</i>
<input type="checkbox"/>	My photo is used without being covered	<input type="checkbox"/>	My real name can be used	<input type="checkbox"/>	My voice is used without covering or muting
<input type="checkbox"/>	My photo is covered so as not to reveal my identity	<input type="checkbox"/>	A fake name is used to protect my identity	<input type="checkbox"/>	My voice is muted to protect my identity

I understand that once shared on the internet, it could be further shared with millions of people. I understand I have the right to withdraw my consent after my audio, video, photo or story is used on digital platforms, but I also understand that Burnie Works will not be able to remove it from already printed materials. My picture, interview, voice, video or story can be used by Burnie Works and partner media outlets such as the Advocate or the radio station for:

	<i>Tick one below</i>
<input type="checkbox"/>	One time only for
<input type="checkbox"/>	Other

	<i>Request for copies</i>
<input type="checkbox"/>	I would like to receive an electronic (email) copy of this consent form
<input type="checkbox"/>	I would like to receive electronic (email) copies of the photos, or a link to the final video / audio product created
<input type="checkbox"/>	Email address to send electronic copies to:

Consent for people **over the age of 18** years

(Participants to complete this section)

I consent to the use of my photo/video/audio/story being used for the following purposes and stored securely within Burnie Works storage system.

Digital Platforms
(e.g. Website, social media)

Print Materials
(e.g. posters, reports)

Knowledge Collection
(e.g. reports, evaluations)

Full Name:

Sign:

Date:

Phone:

Consent for people **under the age of 18** years

(Participants to complete this section)

I consent to the below child/rens photo/video/audio/story being used for the following purposes and stored securely within Burnie Works storage system.

Digital Platforms
(e.g. Website, social media)

Print Materials
(e.g. posters, reports)

Knowledge Collection
(e.g. reports, evaluations)

Child/rens Names:

Child/rens Ages:

Full Name:

Sign:

Date:

Phone:

I certify that I am the parent / carer / guardian of the above child/ren

Full Name:

Sign:

Date:

Phone:

I would like to withdraw consent...

Please contact Fiona, our Communications Officer at floughran@burnieworks.com.au and include details of the person/people listed on the consent form, the date of recording and any other information that will help us identify and remove content from our platforms and digital library.

I have questions...

If you have questions about this form or how Burnie Works may use your recordings, please contact our Communications Officer Fiona Loughran on:

Phone: 0490 865 472

Email: floughran@burnieworks.com.au

I have a complaint...

If you have a complaint about this consent form, how Burnie Works has handled or used your recording please contact our Business Manager Anne Langham on:

Phone: 0490 901 882

Email: alangham@burnieworks.com.au

